

Name:

DOB:

Hosp No:

Weight:

Allergies:

# TEAM SCREEN - CHECKLIST

Team

Appropriate trained personnel prepared for procedure with correct skills and prepared to communicate

Minimum 2 people

1 with adv airway skills

Check Competence

Check understanding

Check Human Factors

Introductions

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Equipment & Monitoring

Checked and working

Suction

Appropriate size Yankauer

Appropriate size catheter

Working Oxygen

Bag valve and correct mask

Guedel airway

Laryngoscope

LMA

NPA

Medication Prepared

Agent/s and dose:

Checked and working

Equipment and Medication required for procedure

Emergency Drugs (resus trolley)

Monitoring

SaO2

Capnography

Blood Pressure

ECG

Stethoscope

Paediatric Resuscitation Trolley in vicinity

Defibrillator in vicinity

Emergency drugs

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Assess patient

Pre- procedural patient assessment and PMH

Contra-indications list considered inc ASA

Weight

Allergies

Dental

Informed Consent

Fasting appropriate

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Mental Model sharing- communicate clearly to the team

Situation- this is our patient.....and they have.....

Task- We are performing a.....

Intent- We intend to sedate using .....mg of .....

Concern- This is what I want you to look out for and consider..... Plan B is... Plan C is...

Calibrate Do you have concerns worries, ideas?

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Start & Complete procedure

Follow flow chart page 2 of the guideline QR 1

Guideline associated with procedure to hand

Play and distraction and information

Optimised safe positioning

Monitoring on

IV access patent and secure

Document observations (5 min intervals)

Pain assessment tool in use

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Responsiveness/resilience

In the event of unplanned anaesthesia protect airway, oxygenate and consider reversal agent

In the event of airway obstruction POSH

Check Position

Administer Oxygen

Suction if required

Call for Help- emergency buzzer, 2222, → Paed BLS QR2 → Paed ALS QR3 → Emergency drugs QR4

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Evaluate patient status

Verbalise and document: post procedural care instructions

Plan for patient: Continue documenting observations (15 min intervals) until fully recovered.

Discharge only when discharge criteria met (pg 1 of guideline) QR 5 including Aldrete scale 9 or 10

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Evaluate team effectiveness

Reflect on team communication, procedure, patient safety.

Debrief if necessary. Hot debrief of planned future debrief.

Constructive Feedback team members including positive

Next steps

Patient follow up

Incident reporting required

Complete local audit

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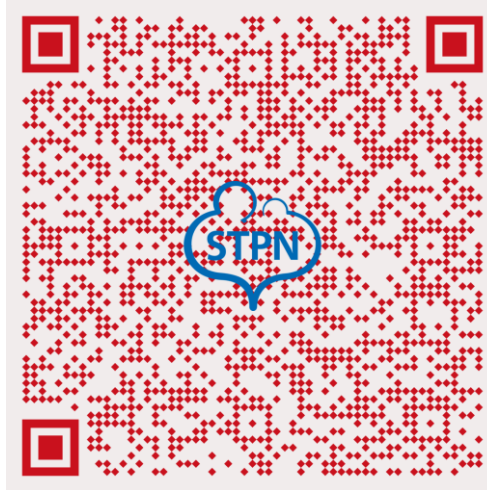
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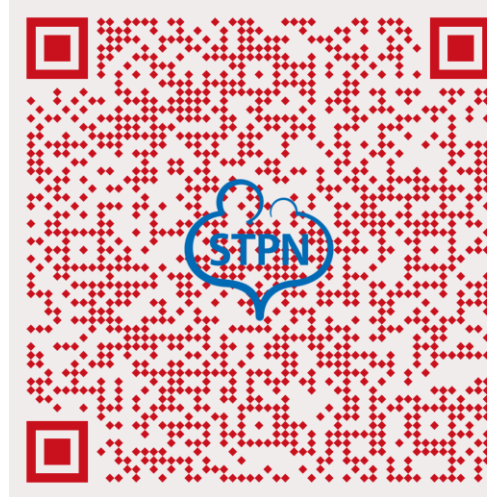
**QR 1 – STPN  
Guideline**



**QR 2 - Paed Basic Life  
Support**



**QR 3 - Paed Advanced  
Life Support**



**QR 4 – Emergency  
Drugs**

